



AGRICULTURE AND FOOD AUTHORITY
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ADDENDUM NO 1

PUBLISHED ON 28TH MAY 2025

NOTICE TO ELIGIBLE BIDDERS

Pursuant to Section 75(1) of the Public Procurement and Asset Disposal Act, 2015, the Authority wishes to inform all eligible bidders that changes and clarifications sought by bidders have been addressed for each of the tenders listed below:

NOTE: All other provisions of the Tender documents remain unchanged.

Provision of WIBA /GPA and Group Life assurance for staff and GPA for Board members. Tender Number: AFA/OT/53/2024-2025.

No.	Requirements	Responsiveness Must Comply (Y/N
MR 8	Must be registered with the Insurance Regulatory Authority for the current year 2025.	
MR 11	Submit a copy of the current membership certificate to the Association of Kenya Insurers (AKI) for the underwriter and the Association of Insurance Brokers of Kenya (AIBK).	

Provision of Internet services. Tender Number: AFA/OT/55/2024-2025

No	Requirements	Tenderer's Response
MR 5	Provide a License for network facility providers (NFP) Tier I, II, and III issued by the Communications Authority (CA)	

	/Application service provider (ASP) issued by the Communications Authority (CA).	
MR 10	<p>Mandatory Site Visits to be carried out on the following offices in Nairobi.</p> <ol style="list-style-type: none"> 1. AFA HQ - located at Tea House, off Naivasha Road 2. Coffee Directorate - located at Kahawa House 3. The Horticultural Crops Directorate - located at Mazao Road off the Airport. 4. Fibre Directorate - located at the riverside 	
MR 12	Attach Experience of at least three firms within five (5) years, providing Wide Area Network (WAN) & Provision of Internet Service in Kenya for public entities, and fill sign and stamp Forms 3.1, 3.2, and 3.3 in the format prescribed (Attach evidence in terms of LPOs or Contracts).	

MANDATORY TECHNICAL COMPLIANCE

Bidders **MUST** respond to the technical requirements detailed below on a clause-by-clause basis, **stating clearly** how their solution meets the requirements.

A

	Requirement	Compliance
1	Provide a WAN Proposal in which all the Authority's directorates and satellite offices will connect to the AFA HQ via MPLS and SDWAN (for the firewall-connected offices).	
a	The Service provider will run fiber as the primary media for the satellite offices and other media (wireless, Satellite) as backup links for the site. Provide a roll-out plan for the infrastructure.	
b	The ISP should indicate on the cybersecurity Solution diagram how the directorates and satellite offices' WAN link will terminate on the proposed perimeter firewalls.	
c	The service provider must provide a Network diagram showing the demarcation point for the client network and the ISP network. All the Satellite offices browsing should be from HQ, and the Internet filtering done by the proposed firewall.	
d	The Service provider will manage the Authority's public Name server records and delegate the A records to the appropriate hosting environment. The proposal should show the domain management portal for the Name servers.	
e	The ISP should provide DNS plan records that will be used to forward DNS queries within the network.	
f		

g	To provide Quality of Service (QOS) Setup must be able to support QOS to enable smooth transfer of traffic such as IPT, VoIP, Video Conferencing, Tele-Presence, and IP Camera Surveillance. Give a clear IP routing plan .	
h	Efficient Resource Utilization: Combine multiple WAN links (MPLS, broadband, LTE, satellite) to maximize bandwidth efficiency for SDWAN attach SDWAN documentation .	
i	Scalability: Equipment provided should allow for both upward and downward scalability to cater for increased or reduced demand for the Internet Services. Attach brochures for this .	
j	SLA Support: Provide for 24 X 7 X 365 support and different channels where complaints are addressed with specified dedicated staff to handle AFA Internet and MPLS Downtimes due to the sensitivity of hosted applications and services	
k	Project Plan: The ISP must provide a work plan for the following: <ul style="list-style-type: none"> 1. Fiber laying for HQ, Directorates, and Satellite offices. 2. Delivering the firewalls. 3. Implementing the SD-WAN solution. 	

A. Firewall Devices (HQ and Directorates)

Bidders **MUST** respond to the technical requirements detailed below on a clause-by-clause basis, **stating clearly** how their solution meets the requirements.

No	Quantity	Bidder Response
1	Firewall devices (1) Headquarters Perimeter Firewall	
a	SDWAN Connectivity support	
b	Interfaces 8x 10GE SFP+, 8x GE SFP, 18 x GE RJ45	
c	IPsec throughput 55 Gbps	
d	Firewall Throughput 79.5 / 78.5 / 70 Gbps	
e	Concurrent Sessions (TCP) 7.8 million	
f	New Sessions - 500 000	
g	NGFW Throughput -10 Gbps	
h	Local Storage 960 GB	
i	SSL VPN throughput – 3.6 Gbps	
j	IPV6, IPV4 Routing	
k	Gateway-to-Gateway IPsec VPN Tunnels 200	
l	License Subscription – 1 year's subscription to	

	include antivirus, antispyware, antispam, intrusion prevention, and web content filtering	
2	Firewall devices (5) Directorate Perimeter firewall	
	SDWAN Support	
a	Interfaces 2x 10 GE SFP+, 18x GE RJ45, 4x Shared Port Pairs, 8x GE SFP	
b	NGFW Throughput 1.6 Gbps	
c	Interfaces - 8x GE RJ45, 2x Shared Port Pairs	
d	IPsec Throughput 6.5 Gbps	
e	Concurrent Sessions (TCP) 3 million	
f	Application Control Throughput 2.2 Gbps	
g	New Sessions - 56,000	
h	IPV6, IPV4 Routing	
i	Firewall Throughput 20 / 18 / 10 Gbps	
j	Gateway-to-Gateway IPsec VPN Tunnels 200	
k	License Subscription – 1 year’s subscription to include antivirus, antispyware, antispam, intrusion prevention, and web content filtering	
3	Logs security analyzer Logs per day – 3000 Logs subscription - Subscription license for 500 GB/Day Central Logging and Analytics. VM License support – Vmware Logs Storage – 2TB Number of licensed devices -200 View/Search/Manage Logs Automatic Log Watch Profile-Based Reporting	

Provision of Cleaning services. Number: AFA/OT/58/2024-2025

*Section IV – Tendering
Forms*

The Specifications and Priced Activity Schedules

B. Cleaning of the We areas and Carpet cleaning

Date: _____, ITT No: _____, Alternative No: _____ _____ of _____							Page N°
Cleaning of the We areas and Carpet cleaning							
1	2	3	4	5	6	7	
Service N°	Description of Services	Unit	Delivery Date	Quantity and physical unit	Unit price	Total Price per Service (Col. 5*6) Per Month	Annual Total Cost
1.	AFA HQ Naivasha Road, Nairobi Number of cleaners required: 10 Pax	12,999	<i>Quarterly</i> <i>Every day</i>	Carpet shampooing Area 4,014 Wet Area 8,985			
2.	Nuts and Oil Crops Directorate, Mombasa Number of cleaners required: 3 Pax	6,391	<i>Quarterly</i> <i>Every day</i>	Carpet shampooing Area 1882.95 Wet - 4508.05			
3.	Fibre Crops Directorate – Mombasa Number of cleaners required: 2 Pax	15,120	<i>Every day</i>	Wet Area- 15,120			
4.	Fibre Crops Directorate, Riverside Drive, Nairobi Number of cleaners required: 2 Pax	6,883	<i>Quarterly</i> <i>Every day</i>	Carpet shampooing Area -4,779 Wet Area 2,104			

Date: _____, ITT No: _____, Alternative No: _____ _____ of _____							Page N°
Cleaning of the We areas and Carpet cleaning							
1	2	3	4	5	6	7	
Service N°	Description of Services	Unit	Delivery Date	Quantity and physical unit	Unit price	Total Price per Service (Col. 5*6) Per Month	Annual Total Cost
5.	Fibre Crops Directorate-Cotton Laboratory KALRO Kabete Number of cleaners required: 1 Pax	2,849	<i>Every day</i>	Wet-tiles 2,849			
6.	Coffee directorate Coffee Plaza off Haile Selassie, Nairobi Number of cleaners required: 11 Pax	24,100	<i>Quarterly</i> <i>Every day</i>	Carpet shampooing Area -3,500 Wet Area - 20,600			
7.	HCD, Mazao Road	26,443.9	<i>Quarterly</i> <i>Every day</i>	Carpet – 453 Wet –Offices 2,292 Wet- Park Houses - 23,698.9			
8.	Maua Office Number of cleaners required: 1 Pax	130	<i>Every day</i>	Wet area 130			
9.	Embu Office Number of cleaners required: 1 Pax	450	<i>Every day</i>	Wet area 450			
10.	Machakos Number of cleaners required: 1 Pax	938	<i>Every day</i>	Wet area 938			
11.	Eldoret Number of cleaners required: 1 Pax	702	<i>Every day</i>	Wet Area- 702			
12.	Kabarnet office Number of cleaners required: 1 Pax	410	<i>Every day</i>	Wet Area - 410			

Date: _____, ITT No: _____, Alternative No: _____ _____ of _____							Page N°
Cleaning of the We areas and Carpet cleaning							
1	2	3	4	5	6	7	
Service N°	Description of Services	Unit	Delivery Date	Quantity and physical unit	Unit price	Total Price per Service (Col. 5*6) Per Month	Annual Total Cost
13.	Kitale Office Number of cleaners required: 1 Pax	908	<i>Every day</i>	Wet Area- 908			
14.	Nakuru Number of cleaners required: 1 Pax	702	<i>Every day</i>	Wet Area- 702			
15.	Kitui Number of cleaners required: 1 Pax	499.5	<i>Every day</i>	Wet Area – 499.5			
16.	Nyeri -AFC building) Number of cleaners required: 1 Pax	557.97	<i>Every day</i>	557.97			
17.	Bungoma- Coffee Number of cleaners required: 1 Pax	233	<i>Every day</i>	233			
18.	Bungoma- HCD Number of cleaners required: 1 Pax	300	<i>Every day</i>	300			
19.	Thika – Coffee Number of cleaners required: 1 Pax	200	<i>Every day</i>	200			
20.	Kibwezi Number of cleaners required: 1 Pax	555m ²	<i>Every day</i>	555m ²			
21.	Limuru Number of cleaners required: 1 Pax	706m ²	<i>Every day</i>	706m ²			
22.	Yatta Number of cleaners required: 1 Pax	555m ²	<i>Every day</i>	555m ²			
23.	Sagana Number of cleaners required: 1 Pax	706m ²	<i>Every day</i>	706m ²			

Date: _____, ITT No: _____, Alternative No: _____ _____ of _____							Page N°
Cleaning of the We areas and Carpet cleaning							
1	2	3	4	5	6	7	
Service N°	Description of Services	Unit	Delivery Date	Quantity and physical unit	Unit price	Total Price per Service (Col. 5*6) Per Month	Annual Total Cost
24.	Mwea Number of cleaners required: 1 Pax	706m ²	<i>Every day</i>	706m ²			
25.	Nkubu Number of cleaners required: 1 Pax	555m ²	<i>Every day</i>	555m ²			
TOTAL							

No.	Date: _____, ITT No: _____, Alternative No: _____ Page N° _____ B. Garbage Collection					
1	2	3	4	5	6	7
Service N°	Description of Services	Unit	Delivery Date	Quantity and physical unit	Unit price	Total Price per Service (Col. 5*6)
	GARBAGE COLLECTION	Garbage Disposal Bins	No of times to empty per Week	Rate per Collection bin	Rate per Collection per Month	<i>Total Annual Cost</i>
1.	HCD, Mazao Road,	2	2			
2.	Coffee Directorate Coffee Plaza	2	2			
3.	Embu	1	1			
4.	Fibre Crops Directorate, Riverside Drive, Nairobi	1	2			
5.	Eldoret Office	1	1			
6.	Nakuru	1	1			
7.	Fibre Crops Directorate-Cotton Laboratory KALRO Kabete	1	1			
TOTAL						

No.	Date: _____, ITT No: _____, Alternative No: _____ Page N° _____ of _____ GARDENING						
	1	2	3	4	5	6	7
Service N°	Description of Services	Unit	Delivery Date	Quantity and physical unit	Unit price	Total Price per Service (Col. 5*6) per Month	Annual Cost
1.	Gardening, cutting grass, sweeping, flowers, and flower beds, parking)	Riverside Drive	<i>Every day</i>	0.25acres			
2.	Gardening, cutting grass, sweeping, flowers, and flower beds, parking)	Kabete - Labs	<i>Every day</i>	10,000 sq mtrs			
3.	Gardening, cutting grass, sweeping, few flowers	Nakuru	<i>Every day</i>	2ha			
4.	Gardening, cutting grass, sweeping, flowers, and flower beds, parking)	Horticultural Crops	<i>Every day</i>	23,244 sq mtrs			
5.	Gardening, cutting grass, sweeping, flowers, and flower beds, parking)	Horticultural Crops	<i>Every day</i>	23,965 sq mtrs			
6.	Gardening, cutting grass, sweeping, flowers, and flower beds, parking)	Horticultural Crops	<i>Every day</i>	6,564 sq mtrs			
7.	Gardening, cutting grass, sweeping, flowers, and flower beds, parking)	Horticultural Crops	<i>Every day</i>	9,341 sq mtrs			
8.	Gardening, cutting grass, sweeping, flowers, and flower beds, parking)	Horticultural Crops	<i>Every day</i>	8,342 sq mtrs			

9.	Gardening, cutting grass, sweeping, flowers and flower beds, parking	Horticultural Crops	<i>Every day</i>	8,532sq mtrs			
10.	Gardening, cutting grass, sweeping, flowers and flower beds, parking	Horticultural Crops	<i>Every day</i>	8,936 sq mtrs			
TOTAL							

Name of Tenderer. *[insert complete name of Tenderer]*

Signature of Tenderer *[signature of person signing the Tender]*

Date *[insert date]*

For further information or detailed clarifications, please refer to the specific tender documents or contact the Authority through the channels provided.

DEPUTY DIRECTOR SUPPLY CHAIN MANAGEMENT